ANNUAL REPORT

DEPARTMENT OF SPECIAL COLLECTIONS

COLUMBIA UNIVERSITY LIBRARIES

1954 - 1955

Department of Special Collections
Annual Report
July 1, 1954-June 30, 1955.

Details of the work of the various divisions of the Department of Special Collections will be found in the reports appended herewith ("Use of the Collections" by Miss Rita Burns; "Growth and Organization of the Collections" by Miss Alice Bonnell; "Exhibitions Program" by John R. T. Ettlinger; "Columbiana" by Milton Halsey Thomas; and "The Russian Archive" by Lev T. Magerovsky). Reports for the Oral History Office and for the S. L. S. Library have been submitted directly by the heads of those divisions.

The present section, therefore, is intended to serve only as a general introduction to the detailed reports.

I. Use of the Collections

Miss Burns reports an increase in the use of Special Collections materials, despite a slight reduction in the number of reader visits. This indicates progress in the direction we had hoped to take--namely, more concentrated use of Special Collections for purposes of research, rather than for purposes of course study. In line with this objective, continued efforts are being made to remove from Special Collections non-rare works which can be more usefully and properly shelved elsewhere: this policy is of course reflected in our use statistics.

II. Growth of the Collections

Miss Bonnell reports an almost static situation as regards the number of books in Special Collections; the current figure of books and book manuscripts is 188,954 as compared with 188,249 reported last year. Removals (particularly from Book Arts and Typographic to Graphic Arts, about 3400) have closely matched acquisitions.

Acquisitions by gift: During the year a total of 942 books, 64 manuscripts, 3 photographic reproductions, 1 object, and 8 collections were received in Special Collections as the result of gifts and bequests. The total value involved is estimated at ~~$26,880~~ $29,380. Of these, 812 books, 22 mss., 2 microfilms, and 2 collections, valued at $21,045.50, came from 14 members of the Friends; 33 books, 5 mss., and 1 collection, valued at $750.00, came from 7 members of the Columbia community other than Friends; and 147 books, 37 mss., 1 photostat, 1 object, and 5 collections, valued at ~~$5,084.50~~ $7,584.50, came from 29 other individuals and organizations.

Among the more notable gifts this year were:

1. 100 "Fifty Books of the Year", representing selections for 1953 and 1954; gift of the American Institute of Graphic Arts. The series is now virtually complete for the period 1923-1954.

2. William C. Bryant, Poems, 1821, rare first edition in boards; also 5 Wise forgeries; anonymous gift of a Friend.

3. Further papers (900 files) of the Carnegie Endowment for International Peace, Paris office; gift of the Endowment.

4. The papers of Randolph Silliman Bourne (AB 1912, AM 1913); the gift of Mrs. Agnes De Lima.

5. First edition of Marco Polo's account of his travels, Nuremberg, 1477; also an annotated series of works by Jeremy Bentham; purchased with funds presented for the purpose by a member of the Class of 1916, a Friend.

6. Three rare books and twenty valuable manuscripts; gift of Mr. Harry G. Friedman, a Friend.

7. Thirty Robert Southey items; gift of Professor William Haller.

8. Professional papers of the late Professor John Bates Clark; presented by his son, Professor John M. Clark.

9. Collection of the manuscripts and annotated books by George Santayana; purchased with funds presented for the purpose by a member of the Friends.

10. Original minutes (1892-, 19 volumes) of the New York State Women Suffrage Association; gift of the League of Women Voters of New York.

11. Papers of Miss Frances Perkins, former Secretary of Labor; presented by Miss Perkins.

12. "John Eliot's Indian Bible", 1661-63, in its original binding; presented by Mrs. Seth Low Pierrepont (née Nathalie Elisabeth Chauncey).

13. Collection of 414 volumes (245 titles) of important collected first editions of English literature, 19th and 20th centuries, formerly in the library of the late Russell G. Pruden; presented by Mr. and Mrs. Edmund A. Prentis, Friends. (Mr. Pruden was Mrs. Prentis' brother.)

14. Collection of 319 scarce English translations of Chinese and Japanese literature; bequest of the late Frederick Coykendall, a Friend.

Acquisitions by purchase:

1. Bancroft fund. Bancroft purchases were held to a minimum this year, owing to a temporary reduction in the fund allotment. Nevertheless, three notable collections were acquired this year, as follows: Letters of Edward MacDowell; Edna Kenton correspondence; and a collection of pamphlets (William McGarrahan) dealing with California land claims.

2. David Eugene Smith fund. The outstanding purchase of the year was that of a fine 14th-century manuscript entitled Arithmetica, Geometria, Optica.

3. Gonzalez Lodge fund. Martial's Epigrammata, Rome, George Lauer, ca. 1470. No other copy of this edition has been located in either the United States or Great Britain.

4. Fund 351. The papers of Alfred Jeanroy (1854-1953), dealing mainly with medieval literature and philology.

III. Organization of the Collections

Miss Bonnell reports that more than 12,000 mss. in some 21 collections have been processed during the year (in addition to Miss Bonnell herself, this work has been carried on principally by Mrs. Roberta Ennis and Miss June Lord-Wood; the equivalent of one full staff position has been directed to this necessary work); that substantial progress has been made in book cataloging of certain special book collections; and that some 3400 non-rare texts have been transferred from the Book Arts and Typographic collections to the open-shelf Graphic Arts section in S.L.S.

As matters now stand, there are four major cataloging projects under way, involving materials housed in Special Collections: Lodge, Seligman, Spinoza, and Typographic.

Miss Bonnell further reports a critical situation in connection with binding arrearages. This is caused principally by the recent influx of unbound Bancroft material; if we are to keep pace with this, a readjustment of the binding allotment will be needed.

IV. Library Exhibitions

Due to the generosity of a member of the Friends, it has been possible during the past ten months to conduct an experimental full-scale exhibitions program. Mr. John Ettlinger was employed as Exhibitions Assistant for a stipulated period of one year. The experiment has proved so effective and successful that we feel duty-bound to make the following comments.

We have seen that an effective exhibitions program can provide an unusual means of reaching a wide audience of prospective donors; of graphically demonstrating not only that Columbia possesses magnificent resources, but also that we take a full measure of pride in them; and of utilizing those resources for the non-curricular cultural enrichment of our students, faculty, and visitors. The last-named accomplishment represents a fulfillment of an obligation which any institution assumes when it accepts the benefactions of those who are not primarily concerned with scholarly research.

In the ten months of Mr. Ettlinger's service, thirteen different displays have been installed in Butler Library. In that period there has been scarcely a day when at least one exhibit has not been on view. In addition, two other exhibitions are in preparation, to be installed later. One of these will be a full-scale show.

For many of the past year's exhibitions Mr. Ettlinger has provided the main effort of selecting, describing, and installing. In all cases, however, Mr. Ettlinger provided the necessary focal point of operations; central plans and arrangements had to be made, even when the basic work was done by others. Having Mr. Ettlinger available has meant that the ideas and efforts of many people could be coordinated and acted upon without serious drain on the regular staff of Special Collections.

V. Columbiana

Mr. Thomas reports on a busy period, reflecting the activities and aftermath of the Bicentennial year. Several notable acquisitions of Columbiana material have been made, including the office correspondence of the late Professors John J. Coss and Irwin Edman.

VI. Russian Archive

Mr. Magerovsky reports the acquisition and at least partial organization of about 160 units of material (collections), mainly manuscript, of which some 60 percent were acquired by gift.

VII. Oral History Research Office

At the year's close it was learned that the Oral History Research Office has been separated from the Department of Special Collections. Hereinafter, therefore, our concern with the Office will be concentrated on receiving and administering the memoirs and other research materials as they are forwarded to us.

A detailed report of the past year's developments in the Office has been submitted directly.

VIII. S.L.S. Library

This autonymous section submits detailed reports directly; suffice it to say here that the operation of the S.L.S. library has been smooth, efficient, and cooperative. This in despite of the fact that two wholly new functions have been added to the division's responsibilities—the storage and service to readers of microfilms and microprint, and the new Graphic Arts collection.

IX. General Comment

In all ways the past year has been busy and rewarding. One of the principal satisfactions has come as a result of sympathetic—though at times firm—direction from central administration. The year has seen a more precise definition of function and objectives. We have been blessed with an outstanding and industrious staff, with notable acquisitions, with appreciative users, with compelling assignments. What more can a librarian ask?

Except to look forward confidently--as we do--to another period of the same blessings.

Respectfully submitted,

Roland Baughman
Head of Special Collections

To: Dr. Richard H. Logsdon, Director

Columbia University Libraries

July 1, 1955.

Appendix I: Use of the Collections

Mary Rita Burns, Reader Service Librarian

The year as seen from the Reading Room shows certain favorable trends for the Department. Use of material which may be called "rare" in the strict sense of the word seems on the increase. This change is partly due to the transfer of 3424 items in the much-used Typographic and Book Arts collections to the New Graphic Arts center. The shift is also the result of new acquisitions, especially in the manuscript field. The Gouverneur Morris and Stephen Crane manuscript collections have been in demand throughout most of the year by researchers, both inside and outside the University, and therefore serve as good examples of the effect of new acquisitions on reader service. Although the number of items used has decreased 1343 since 1952-3 due mostly to the transfer of microfilm thereafter, the number of manuscripts used has increased by 767 items or about 60 percent. (1952-3 is chosen for comparison because it showed the highest recent statistics; comparison of the last two years shows a general increase in items used, however.) Additions to deposit collections have also increased the use of genuine rarities, especially in the science and medical areas.

Since Professor Paul O. Kristeller left to spend the year at Princeton's Institute for Advanced Studies in September 1954, Special Collections has had fewer of his doctoral students in Philosophy using medieval and renaissance material (Lodge, "B", Plimpton Latin manuscripts, and manuscript catalogs). Students from the History and English departments have been our most active readers throughout the year. There are more users of early science material as books are transferred or deposited; Professor Lynn Thorndike and his research assistant are constant visitors. However, there continues to be a steady use of non-rare materials from such collections as "Z" and Dramatic Library.

Statistics show an increase in loans of all kinds (to libraries, local or distant, and to individuals). This increase can be attributed in part to the new policy of circulating to individuals books which Special Collections does not wish to keep for its permanent collections but will transfer to the General Library on their return from loan. In this way a certain amount of sorting is done on collections (such as Dramatic Library) which contain a fair amount of non-rare materials. Since <u>each</u> request for a <u>library</u> loan is a matter of separate decision for the librarian in charge, the increase in loans to libraries has developed an awareness in the Department of the distinction between research andmre material.

A shift in the collection of reference books has taken place during the year. The manuscript catalogs were moved from their cramped quarters on the Reading Room balcony to a roomy and quiet area on Stack 12, just outside the Reading Room. This area was formerly used for the microfilm machines. Readers can use the manuscript catalogs directly at the shelves much more easily in the new quarters, and Reading Room noise is lessened by the decrease in traffic on the balcony. The remaining general reference books from Stack 12 have replaced the manuscript catalogs on the balcony shelves. Their arrangement in categories such as bibliographies, encyclopedias, dictionaries, sets of authors' works, etc. should help to make the collection more useful to readers and staff.

The Graphic Arts cataloging project has affected Reading Room activities. More time has been consumed in locating individual books from Typographic and Book Arts, since it is often necessary to establish whether or not a particular item is in process and therefore unavailable. However, the difficulty has been no greater than expected, and the total number of such books asked for has decreased toward the end of the year because of the transfer process.

CIRCULATION

~~MONTHLY~~ ANNUAL STATISTICS

COLUMBIA UNIVERSITY LIBRARIES

LIBRARY Special Collections

DATE: 1954-1955

	I. USE IN LIBRARY		II CIRCULATION	
	A. Reserve	B. Non-reserve	A. Reserve	B. Non-reserve
Units	1.Signed 2.Shelving	1.Signed 2.Shelving		
Books		9034		64
Unbound Periodic				
Vertical File				
Graphic Materials				
Micro-film				
Phonograph Records				
Catalogs				
Rental Reserve				
~~Mss.~~		1917		
Sub Total		10951		64
Grand TOTAL				11015

R36(1154)M

III. INTER & INTRA LIBRARY LOANS	
A. Interlib. loan service	
B. Local inter. loan service	72
C. Intralib. loan service	1655
D. Photo service	469
E. Technical service	3175
TOTAL	9570

Attendance Total door count	4006
Attendance Average spot check	
Hours open during month	2613
Receipts for rental reserves	

For notes and comments use additional sheet

10.

Appendix II: Growth and Organization of the Collections

Alice Bonnell, Special Collections Librarian

Cataloging of book materials has not proceeded at as great a rate numerically as in some former years due to several factors (minimum of buying on Bancroft fund, suspension of cataloging of books for Book Arts Collection, decrease in Cataloging Department staff handling the Seligman Collection). On the other hand, considerable progress has been made in cataloging and recording book and manuscript collections heretofore unprocessed.

PRINTED MATERIALS:

The collections have been increased by the addition of 3037 new titles, cataloged, 1092 titles, uncataloged, as well as 509 titles added to deposit collections. The uncataloged titles are chiefly gifts (or bequests) of Mr. Frederick Coykendall, Mr. Alfred C. Berol, Mr. and Mrs. Solton Engel, Mr. and Mrs. Edmund A. Prentis, and the American Institute of Graphic Arts. They include 319 titles relating to oriental art literature, and philosophy, the bequest of Frederick Coykendall; Fifty Books of 1953, 1954, the gift of the American Institute of Graphic Arts; and 138 rarities, the gift of Mr. Henry Rogers Benjamin (previously omitted from the collections count). Mr. and Mrs. Engel and Mr. Alfred Berol added 27 volumes to their previous gifts, including the first printed edition of Marco Polo's Travels, Nuremberg, F. Creussner, 1477, the first edition of William Cullen Bryant's Poems, 1821 and five of the forgeries of Thomas Wise. Mr. and Mrs. Edmund A. Prentis presented the library of Mrs. Prentis' brother, the late Russell G. Pruden - mainly English literature - consisting of 245 volumes.

The cataloging of three collections acquired in previous years was begun at intervals during the year—Typographic Library, June 1954, Gonzalez Lodge, September 1954 and the Oko-Gebhardt Spinoza Collection, April 1955. A total of 1835 titles were cataloged from previous acquisitions—Kilroe 77, Seligman 1020, Lodge 492, Spinoza 246.

Work was begun on the arranging and indexing of the Historical Map Collection, transferred to Special Collections in June 1954. 202 maps have been processed to date. This work is handled within the department.

The collections have been decreased by the transfer of 3424 titles from the Book Arts Collection and the Typographic Library to the Graphic Arts Collection, leaving the total holdings of the Department in printed materials as 186,785, of which 70,400 are uncataloged, in whole or in part.

MANUSCRIPTS, EPIGRAPHY, ETC:

The Department's holdings have been increased by the addition of 290 manuscripts and 10 manuscript collections: the latter include the John Bates Clark Papers, the gift of Professor John M. Clark; the Randolph Silliman Bourne Papers, the gift of Mrs. Agnes De Lima; and the Alfred Jeanroy Papers, purchased on fund 351. This brings the total number of recorded collections in the University Libraries to 251. Of these 100 are arranged and indexed, 105 are arranged in some usable order but not indexed, and 46 are neither arranged nor indexed. Received also were 900 correspondence files from the Paris Office of the Carnegie Endowment for International Peace to be added to the New York office files of this organization, previously presented to the Libraries.

12,402 letters and documents were sorted and/or indexed for 21 collections, including the Gouverneur Morris Papers, Thomas S. Jones Papers, Sydney Howard Gay, Moncure Daniel Conway, etc. Collections, and 22 additions were made to the Oral History Research Office file of reminiscences. Collection descriptions were revised and brought up to date by means of more detailed description in some cases, and the addition of 30 descriptions for collections not previously recorded in this way. This processing was done by the Special Collections staff, aided by a specially assigned part-time assistant.

24 additions were made to the "X" Collection (book manuscripts cataloged) bringing the total holdings to 2193. Likewise three new groups of materials by

Henry Morton Robinson, John Bricker and Adriaan J. Barnouw were added to the collection of literary (book) manuscripts donated by their authors, bringing the total to 26 individual collections. These manuscripts are uncataloged.

As of June 1955, responsibility for the papyrus and epigraphy collections was transferred to Special Collections.

CARE OF THE COLLECTIONS

780 titles were selected from the collections and sent for binding or repair. Of these 228 were sent to the commercial binder and 552 for repair, etc. in the Binding Department. Since the amount of re-binding to be done is far in excess of the funds available for this purpose, and since much of the repair work requires the skill of a hand book-binder, also largely unavailable, this work is sadly in arrears. Board portfolios and manila cases have been substituted as protective measures where other service is not possible.

STATISTICS

	1954-5	1953-4	1952-3	1951-2
Readers' visits	4006	4111	5225	4623
Use on Premises	10951	10380	12294	9793
Printed material	(9034)	(8994)	(10269)	(8771)
Manuscripts	(1917)	(1142)	(1150)	(822)
Circulation	64	5	17	1
Intralibrary loan	2124	1186	1936	1173
Local Interlibrary loan	71	37	33	5
Cataloging Department	(2395)	(3304)	(2769)	(2461)
Binding Department	(780)	(768)	(402)	(678)
Total use	13210	11608	14280	10972

Note: Figures in parenthesis not included in the total.

Growth of the Collections:

I - Printed Materials

New Acquisitions cataloged.....3013

"B"	2059
"B" (mss. cat.)	8
"B" (doc. diss.)	345
Book Arts	7
Columbiana (doc. diss.)	425

COA (Masters' essays)	88	
COP (Pulitzer)	12	
Johnson	2	
Jeanne d'Arc	4	
P. Benjamin	54	
Reference	7	
"Z"	2	
Previous Acquisitions cataloged		1835
Kilroe	77	
Lodge	492	
Seligman	1020	
Spinoza	246	
Total (printed materials) cataloged		4848
New Acquisitions uncataloged		1092
Benjamin, William	138	
Berol	6	
Coykendall	319	
Engel	21	
Fifty Books of the Year (1953 and 1954)	100	
Haller (Southey)	30	
Prentis	245	
Book Arts	233	
Additions to deposit collections (not included in count of departments holdings)		509
Medical	420	
Botany-Zoology	88	
School of Library Service	1	
Transferred to Graphic Arts Collection		3424
From Typographic Library	1508	
From Book Arts	1916	
Total recorded holdings 6/30/54		188,249
(less "X" mss.--2169)		186,080
New acquisitions cataloged		3,037
New acquisitions uncataloged		1,092
		190,209
Transfers to Graphic Arts		3,424
Total - Printed materials - 6/30/55		186,785

II - Manuscripts and manuscript collections

New Acquisitions

Individual manuscripts	290
Manuscript collections	10
"X" (Book manuscripts cataloged)	24
Authors' manuscripts (book manuscripts uncataloged)	3
Oral History Research Office memoirs	27

Individual manuscripts processed.....12,402
(from 21 collections)

Total recorded manuscript holdings 6/30/55

"X" (book manuscripts cataloged).....2186
Authors' manuscripts (book manuscripts uncataloged) 26 collections
Archival collections (Papers and correspondence)..... 251
Arranged and indexed..... 100
Arranged but notindexed..... 105
Neither arranged nor indexed..... 46

Appendix III: Library Exhibitions

John R. T. Ettlinger, Exhibitions Assistant

During the year the Exhibitions program was considerably expanded; a total of 15 exhibitions having been shown. As the result of the donation by Mr. and Mrs. Solton Engel recorded in the last annual report, the appointment of a special exhibitions assistant was made for one year from September 1st, 1954. This enabled a full-time program to be maintained without hindering the regular duties of the Special Collections staff. The exhibition cases were in continuous use throughout the year, except when exhibitions were actually in process of being installed or removed. The selection, description, and installation of most of the exhibits shown was performed by the Exhibitions Assistant, who also made central plans and arrangements for the exhibits from outside sources. The refitting of the cases, made possible by Mr. and Mrs. Engel's gift of last year, was completed, including the installation of new plate glass single doors and fluorescent lighting in the ten upright cases on the 3rd floor. This has materially improved the appeal of the exhibits to the public.

A full list of the exhibitions will appear in the appendix to this report. Two of the major exhibitions were presented in connection with the Bicentennial theme. The Banned Books exhibit, mentioned in last year's report, continued until September 22, 1954, was designed to suggest the problem of censorship and its bearing on Man's Right to Knowledge and the Free Use Thereof. It was organized by a committee of the Faculty of Philosophy in conjunction with Special Collections. An exhibition commemorating French Universities and Their Pursuit of Freedom was shown from October 18 to December 10, 1954, including original documents, prints, books, lent by the Bibliotheque Nationale and other sources in France and elsewhere, depicting the rise and development of French universities. It was presented by the French Ministry of National Education and the Permanent Representative of French universities in the United States, and installed by the Cultural Division of the French Embassy, in conjunction with Special Collections.

The exhibition was opened by His Excellency Henri Bonnet, Ambassador of France. An illustrated printed catalog of the exhibition was issued by the Embassy.

Other major exhibits were the following: -

Wise-Forman Book Forgeries, showing spurious first editions of prominent Victorian writers produced by Thomas J. Wise and his collaborators, and comparative items, shown from July 29 to September 22, 1954.

A Russian Theatrical Exhibition in Honor of the Fiftieth Anniversary of the Death of Chekhov, prepared by the Russian Institute and the Department of Slavic Languages in collaboration with Special Collections, was shown from December 21, 1954 to February 15, 1955. This included some of the outstanding and representative items of Russian dramatic literature possessed by Columbia, augmented by items borrowed from individual owners, notably a series of stage decors.

An exhibition celebrating the centennial of the publication of Walt Whitman's Leaves of Grass, 1855, was shown from February 21 to April 2, 1955, including the first edition, subsequent editions during the author's lifetime, and other fine editions of the book from the Columbia collections.

From February 21 to April 2, 1955, there was shown an exhibit of Engel Gifts, comprising some of the extraordinary books and manuscripts presented over the years by Mr. and Mrs. Solton Engel (1916 C). This was appropriately sited in the cases recently redecorated and improved through the Engels' recent gift for that purpose.

An exhibition entitled Johnson's Dictionary 1755-1955 was presented from April 14 to June 18, 1955. This was in honor of the bicentennial of Samuel Johnson's A Dictionary of the English Language, published in London on April 15, 1755. In addition to early editions of the Dictionary and associated items, there were on show from Columbia's collections a series of early dictionaries of the English language which preceded Johnson's own. Among items loaned to the exhibit were magnificent Johnsonian manuscripts from the collection of Mr. and

Donald F. Hyde. The exhibition was formally opened on April 14th at a meeting of the Friends of the Library and other invited guests, with an address by Professor James L. Clifford. A printed catalog was prepared for distribution to other libraries and Johnsonian scholars.

An exhibit illustrating the Evolution of the American Paper Back was prepared by Mr. Frank Schick, Associate in the School of Library Science, and shown from April 15 to June 13, 1955. Besides a fully representative selection of paper-back books, there were included original paintings for the covers of paper backs, loaned by the publishers.

An exhibition of Children's Books is being shown from June 27 to September 10, 1955, comprising examples from all periods of the literature of imagination written for children.

In preparation for the forthcoming year are two exhibits. An exhibit concerned with Marco Polo and Travel to the Orient is being assembled for the fall, comprising early books and maps illustrating the relations between East and West, from the birth of Marco Polo (c. 1254) to the ratification of Commodore Perry's treaty with Japan (1855). For the spring there is planned an exhibit commemorating the hundredth anniversary of the birth of Lyman Frank Baum, author of the Wizard of Oz.

Exhibitions June 1954 - June 1955.

1. Banned Books. April 8 - September 22, 1954. Third floor exhibition area. Mimeographed information sheet.

2. Wise-Forman Book Forgeries. July 29 - September 22, 1954. Third floor.

3. Auguste Bartholdi. Commemorating the 120th anniversary of the birth (2 August 1834) and the 50th anniversary of the death (5 October 1904) of the French sculptor of the Statue of Liberty. September 13 - October 18, 1954. Second floor entrance foyer.

4. Recent Indian Publications. For Mme. Pandit's address to the Friends of the Libraries. September 29, 1954. Low Library.

5. French Universities and Their Pursuit of Freedom. October 18 - December 10, 1954. Second and third floors. Printed catalog.

6. Hand Bookbinding Processes. The exhibit and cases were lent by the Guild of Book-Workers. December 1 - December 17, 1954. Main reading room. Printed descriptive brochure.

7. Russian Theatrical Exhibition. December 21, 1954 - February 15, 1955. Second and third floors. Mimeographed information sheet.

8. Unique Americana Acquired through the Bancroft Endowment. Books and manuscripts exhibited in connection with the Annual Meeting of the American Historical Society. December 27 - December 30, 1954. Third floor.

9. An Exhibition in Honor of the 80th Birthday of Albert Schweitzer 14 January 1955. January 14 - February 1, 1955. Second floor.

10. Leaves of Grass, 1855 - 1955. February 21 - April 2, 1955. Third floor.

11. Engel Gifts. February 21 - April 2, 1955. Third floor.

12. Johnson's Dictionary, 1755 - 1955. April 15 - June 18, 1955. Third Floor. Printed catalog.

13. The Evolution of the American Paper Back. April 15 - June 13, 1955. Fifth floor, School of Library Science, later transferred to second floor.

14. Sixty-five years of Inter-American Cooperation. Photographs and maps of the countries of the Organization of American States, together with books on Latin America produced by Columbia University Press. April 26 - May 6, 1955. Second floor.

15. Children's Books. June 27 - September 10, 1955. Third floor.

Mimeographed information sheet.

Miss Bonnell

Special Collections
Uncatalogued books and serials
June 30, 1955

Benjamin, William		138
Berlioz		154
Berol		113
Book Arts		227
Childrens Historical		1500
Conway		306
Coykendall - Bequest 1955		319
Crane, Hart		38
Crane, Stephen		74
Dale		1000
Engel		65?
Haller (Southey)		30
Harris-Oliphant		116
Hill		150
Hitchcock		88
Hoe		33
Jones		238
Kent		1480
Lodge	uncatalogued 6/30/54	2021
	Catalogued 54-55	492
	Acquistions 54-55	30
	uncatalogued 6/30/55	1559
Manuscript books ("X")		165
Matthews		522
Prentis		245
Plimpton		11014
Spanish & Mexican books (Salamans)		160
Seligman	uncatalogued 6/30/54	21691
	catalogued 54-55	1020
	uncatalogued 6/30/55	20671
Smith	uncatalogued 6/30/54	9045
	Acquisitions 54-55	18
	uncatalogued 6/30/55	9063
Spinoza	uncatalogued 6/30/54	3933
	Catalogued 54-55	246
	uncatalogued 6/30/55	3687
Typographic	uncatalogued 6/30/54	18934
	Acquistions 54-55	100
	Transferred to GA	1508
	Uncatalogued 6/30/55	17526
Science (403 Low)		3649
	Trans. to "B"	110
	To be trans. 6/30/55	3539

SERIALS

Benjamin, Park (including literary annuals)	175	
Coykendall	23	titles
Kilroe	110	"

SLS
Micro

1954-55

	Lodge Visits	Lodge or Banq.	Inter-d	Local Int-d	Cere	Cat'D	Brothers	B	BA	Col.	CoA	CoP	B (Miss Cat)
July	429	1139	193	0	0	274	88	300		80			
Aug	251	657	78	2	0	100	88	66		1			
Sept	213	467	69	2	–	101	84	224		33			
Oct	411	1073	140	0	0	206	5	128		144			
Nov	403	1111	225	15	0	238	38	174		60			
Dec	383	1304	202	0	0	201	83	130		58	82		
Jan	295	758	271	25	0	71	127	191		4			8
Feb	317	725	105	1	0	189	58	300		16			
Mar	418	1303	214	3	0	192	96	275		38			
Apr	389	1022	229	14	11	422	65	164		3			
May	252	667	206	9	0	333	21	214		18		12	
June	3761 245	10226 715	192	–	53	86	752 28	1866 193	7	395 30	6		
	4006	10951	2124	71	64	2395	780	2059	7	425	88	12	8

	P(OD)	BH	PB	Ref	X	Z	Kitty	Kilroe	Selig	OHEP	Lodge	Spin	Mrs Cat
July	166		4		6			44	52				
Aug	10				4			11	33	4			
Sept	34		13		1	1		21	142	2			
Oct	2		1	1	1			1	128	6	27		
Nov			3		2				104	2	21		
Dec	34		8	5	1				108		47		
Jan	14		5	1					120	1	74		
Feb	2		16						46	2	40		
Mar	27		3		1				88	4	89		
Apr	8				1				21	1	50		11617
May	15		1						34		49	71	577
June	312 33		54	7	17 7	1		77	876 144	5	397 95	175	208
	345		74	7	24	2		77	1620	27	492	246	12402

	Transfer to GA		Mac Kerr Boiler Cement Science	Maps + Br.
	Typo	BA		
July				
Aug	512	110		
Sept	74	—		
Oct	265	42		
Nov	225	57		
Dec	308	36		
Jan	124	225		
Feb	—	47		
Mar	—	189	40	202
Apr	—	182	42	
May	—	413	28	
June	—	1301 615		
	1508	1916	110	

	Joan	Johnson
July	1	1
Aug		
Sept		
Oct	1	
Nov		
Dec		1
Jan		
Feb		
Mar	2	
Apr		
May		
June		

Growth of Collections

New Acquis Catalogued --- 3037

B	1866 +	2059
B (ms cat)	8 +	8
B (D D)	312 +	345
BA		7
Cal	395 +	425
CoA	82	88
CoP	2	12
Berg.	54 +	54
Ref	7 +	7
X	17 +	24
Z	1 +	2
Johnson	2 +	2
Jeanne D'Arc	4 +	4
		3037

(6279)

2760
1421
4181

Previous Acquis cat.

Kibroe	77 +	77
Seligman	876 +	1020
Lodge	307 +	492
Spudzga	71 +	246
	1421 +	1835

Total books catalogued ~~4872~~ 4872

Microfilm
mss. acquired - 12402
Mss catal. - ~~12194~~
~~mss collec cat.~~ -
Maps & broadsides - 202

Uncat Acqus.

Books

Beral	6	6
Engel	21	21
Benjamin	138	138
Cory Kendall	319	319
LIGA	50 books	50
Prentis	245	245
Hallen	30	30
Book Arts	22647	809
		226
		1035
		57
		1092

188249
2760
1035

Additions to Deposit Collec (not incl. in total)

192044
2809

Medical Lib.	—	400
Botany "	—	88
SLS "	—	1

189235

Transfers to GA

Typo	—	1508
Book Arts	—	1916

= 3424

Total no of ~~Printed materials~~ ~~books~~ ~~Total no 6/30/54~~ 188,249

191718
2809

New acqus. catalog — 3037
New Acqus uncat — 1092
Transfers to GA — 3424

189294

Total no 6/30/55 =

CIRCULATION

Annual

~~MONTHLY~~ STATISTICS

COLUMBIA UNIVERSITY LIBRARIES

LIBRARY Columbiana

DATE: 1956-57

	I. USE IN LIBRARY				II. CIRCULATION	
	A. Reserve		B. Non-reserve		A. Reserve	B. Non reserve
Units	1. Signed	2. Shelving	1. Signed	2. Shelving		
Books		1402				
Unbound periodicals						
Vertical file						
Graphic Materials						
Micro-film						
Phono-graph Records						
Catalogs						
Rental Reserves						
MSS Boxes			484			
SubTotal						
TOTAL						
Grand Total						1886

III. INTER & INTRALIBRARY LOANS	
A. Interlib. loan Service	
B. Local interlib. loan service	
C. Intralib. loan service	
D. Photo service	
E. Technical Services	
TOTAL	

Visitors - 858

Attendance: Total door count	1385
Attendance: Average spot check	
Hours open during ~~month~~ year	950
Receipts for Rental reserves	

For notes and comments use additional sheet

K3C(552)M2

REPORT OF THE CURATOR OF COLUMBIANA FOR THE YEAR 1954-1955

The statistics for Columbiana for this year are as follows:

Books used	1402
MS. boxes used	484
Visitors	898
Total attendance	1385

The winding-up of the Bicentennial this year was a great relief for Columbiana. The two years previous to the celebration as well as the Bicentennial year itself brought extraordinary demands which we were called upon to fulfill with insufficient help. Now that these strenuous days are over we are trying to catch up on a great backlog of work which was of necessity put aside.

Probably the most interesting acquisition of the year was a large batch of correspondence of the late President F. A. P. Barnard which his widow had placed in the hands of his biographer, Rev. John Fulton, about 1890. This material turned up in the possession of Fulton's daughter, an aged lady in Pennsylvania, and her conscience bothered her about it, so she had her minister send it to us. We also acquired the office correspondence of the late Professor Irwin Edman, and a similar file which had belonged to the late Professor John J. Coss. Mrs. Charles D. Woodberry of Beverly, Massachusetts, sent us some very interesting additions to the George Edward Woodberry collection, and the widow of Harold Kellock '00 added several books of Woodberry's authorship to the collection. Certain old files of Alumni Office Correspondence which had been set aside for destruction by the Alumni Secretary were rescued and sifted for our files here.

During the spring months the writer was given eight days off to make a survey of the Princetoniana holdings in the Princeton University Library and other parts of that campus. As usual, we have had visitors from other universities who are installing or reorganizing their archives and wished to

inspect our systems and filing methods here: this year our visitors were Leonidas Dodson of the University of Pennsylvania and R. S. Harris of the University of Toronto.

For the day of the actual bicentennial anniversary we had on display in the Rotunda the original charter of King's College, the Trinity Church grant of 1755, the original subscription paper of 1755, and the royal grant of 30,000 acres of land at Kingsland in 1770. The scrolls sent to the university for the Bicentennial by foreign universities were on display for several weeks.

The Committee of Artistic Possessions has met several times during the year. We have had several of the old portraits cleaned and restored, and we are tentatively discussing the possibility of securing an armillary sphere for the campus.

Since the last report, the writer has published an article on Seth Low in the Bulletin of St. George's Church, 3 Oct. 1954; a review of T. J. Pressly, Americans Interpret Their Civil War in Pennsylvania Magazine of History and Biography, Oct. 1954; the Reverend Samuel Johnson's "Collection of Prayers" (1759) in Papers of the Bibliographical Society of America, 4th quarter, 1954; and The King's College Building; with some notes on its later tenants, in the New-York Historical Society Quarterly, Jan. 1955.

The following young ladies have been employed here since September: Mrs. Joan Howland Southworth Appleton, Mrs. Susanne Pletman Sack, A.B. (Wellesley), Sylvia Ann Hill, A.B. (Principia), and Dolores Esther Kreisman, A.B. (Barnard).

Respectfully submitted,

M. Halsey Thomas

Curator of Columbiana

bj

1954/55

GROWTH OF THE COLLECTIONS

Although the cataloging of book materials has not proceeded at as great a rate numerically as in some former years due to several factors (minimum of buying on Bancroft fund, suspension of cataloging of books for Book Arts Collection, decrease in Cataloging Department staff handling the Seligman Collection), considerable progress has been made in cataloging and recording book and manuscript collections heretofore unprocessed.

PRINTED MATERIALS:

The collections have been increased by the addition of 637 new titles, catalogued, 1092 titles, uncatalogued, as well as 509 titles added to deposit collections. The uncatalogued titles are chiefly gifts (or bequests) of Mr. Frederick Coykendall, Mr. Alfred C. Berol, Mr. Solton Engel, Mr & Mrs Edmund A. Prentis and the American Institute of Graphic Arts. They include 319 titles relating to oriental art and philosophy, the bequest of Frederick Coykendall; Fifty Books of the Year, the gift of the American Institute of Graphic Arts; and 138 rarities, the gift of Henry Rogers Benjamin (previously omitted from the collections count). Mr. Solton Engel and Mr. Alfred C. Berol added 27 volumes to their previous gifts, including the first printed edition of Marco Polo's Travels, Nuremberg, F. Creussner, 1477, the first edition of William Cullen Bryants Poems, 1821 and five of the forgeries of Thomas Wise. Mrs. and Mrs. Edmund A. Prentis presented the library of Russell G. Prudan - mainly English literature - consisting of 245 volumes.

The cataloging of three collections acquired in previous years was begun at intervals during the year -- Typographic Library, June 1954, Gonzalez Lodge, September 1954 and the Oko-Gebhardt Spinoza Collection, April 1955. A total of 1835 titles were catalogued from previous acquisitions -- Filroe 77, Seligman 1620, Lodge 492,

Work was begun on the arranging and indexing of the Historical Map Collection, transferred to Special Collections in June 1954. 202 maps have been processed to date. This work is handled within the department.

The collections have been decreased by the transfer of 3424 titles from the Book Arts Collection and the Typographic Library to the Graphic Arts Collection, leaving the total holdings of the Department in printed materials as 186,785, of which 74,480 are uncatalogued.

MANUSCRIPTS, EPIGRAPHY, ETC.

The Department's holdings have been increased by the addition of 280 manuscripts and 10 manuscript collections, including the John Bates Clark Papers, the gift of Professor John M. Clark; the Randolph Silliman Bourne Papers, the gift of Mrs. Agnes De Lima; and the Alfred Jeanroy Papers, purchased on fund 351. This brings the total number of recorded collections in the University Libraries to 251. Of these 100 are arranged and indexed, 105 are arranged in some usable order but not indexed, and 46 are not arranged or indexed. Received also were 900 correspondence files from the Paris office of the Carnegie Endowment for International Peace to be added to the New York office files of this organization, previously presented to the Libraries.

17,402 letters and documents were sorted and/or indexed for 21 collections, including the Gouverneur Morris Papers, Thomas S. Jones Papers, Sydney Howard Gay, Moncure Daniel Conway, etc. Collections, and 217 additions were made to the Oral History Research Office file of reminiscences. Collection descriptions were revised and brought up to date by means of more detailed description in some cases, and the addition of 30 descriptions for collections not previously recorded in this way. This processing is done by the Special Collections staff, aided by a specially assigned part-time assistant

348 additions were made to the "T" Collection (book manuscripts catalogued) bringing the total holdings to 2193. Likewise three new maps of

materials by Henry Norton Robinson, John Bricker and Adriaan J. Barnouw were added to the collection of literary (book) manuscripts donated by their authors, bringing the total to 26 individual collections. These manuscripts are uncatalogued.

As of June 1955, responsibility for the papyrus and epigraphy collections was transferred to Special Collections.

CARE OF THE COLLECTIONS

780
782 titles were selected from the collections and sent for binding or repair. Of these 228 were sent to the commercial binder and 552 for repair, etc. in the Binding Department. Since the amount of re-binding to be done is far in excess of the funds available for this purpose, and since much of the repair work requires the skill of a hand book-binder, also largely unavailable, this work is sadly in arrears. Board portfolios and manila cases have been substituted as protective measures where other service is not possible.

Columbia University Libraries
Archive of Russian and East European History and Culture
ANNUAL REPORT: July 1, 1954-June 30, 1955.

General.

The Archive is now known to the entire East European emigration as the central instance of deposit of pertaining historical materials. This is attested by our extensive correspondence and the multitude of acquisitions from various countries of Europe, Asia, both Americas, and Australia.

Almost every emile is confident that:

1. The Archive always comes to the rescue of all those valuable materials that are threatened by destruction and oblivion.
2. The Archive fulfills to the last letter all conditions and restrictions imposed by the owners or custodians of accepted materials.
3. The Archive never pursues any political goals, but rather is dedicated to the historical science, and is always trying to assist the objective scholar in performance of his task.

Main Purpose.

With constant vigilance, the Archive continues to execute its major task of gathering together the historical materials, since if not so gathered, many of those materials would be forever lost to any researchist-historian.

Year's Acquisitions.

According to the Inventory Card Index, the following are the materials which the Archive has collected during the 1954-1955 year:

Collections of materials (every collection as a unit) - 24

Manuscripts (mostly memoirs) - 81

Epistolary collections - 13

Special collections of various materials - 42

Of these materials, 60% were acquired on a gift status and 40% were purchased.

Study and Appraisal.

Each acquisition required extensive preliminary study, research of its background, and lastly, the most delicate problem of all, a fair appraisal.

Correspondence Prior to Acquisition.

Almost every one of the materials acquired was the result of an extensive search and lengthy correspondence.

Résumés.

Each acquisition was based on a résumé (summary) concerning its nature and value. The number of these résumés totaled about 130 for this year.

Subject and Person Card Index.

As soon as the acquired materials were read, cards were made out for them to constitute the Subject and Person (Name) Index which should cover all acquisitions.

Use of Materials.

In accordance with permission given by Prof. H. Mosely, there were 32 Columbia University students visits in the current year. They used the materials pertaining to the economic developments in Russia in 1900-1917, constitutional movement in Russia, the revolutionary parties of Soc.-Rev. and Soc.-Dem., M.Gorky and L.Andreev in 1900-1921, World War I, Revolution of 1917, Civil War 1917-1921 and the movement against Bolshevism, general mimeo

situation in the U.S.S.R. in 1920-1940, World War II, and the U.S.S.R. in the post-war period.

Non-CU scholars paid 24 visits. They used correspondence between the families of Herzen and Ketcheev, M. Gorky's letters to L. Andreev, materials pertaining to Zemstvo and Russian constitutional movement in 1900-1914, Russian revolutionary movement before World War I, memoirs concerning Stolypin's reform plans, Revolution of 1917 (I. G. Tsereteli's memoirs), the White movement against Bolsheviks in Southern Russia, Siberia, and Russian Turkestan, D. P.'s and political emigration after World War II.

Informative Editions about the Archive.

The informative pamphlet regarding the Archive (its purposes, its organization, procedure for acquisition of materials etc.) and the reprint of Prof. Mosely's article in the February, 1953, Columbia Library Columns, Vol. II, No 2, helped to make new connections with more representatives of the emigré circles.

Prospects for the New Year.

Grounds have already been prepared for the acquisition of many materials.

Lev E. Dobriansky
Curator, Archive of Russian and East European History and Culture

ORAL HISTORY RESEARCH OFFICE

ANNUAL REPORT

1954-1955

The Oral History Research Office has continued in 1954-1955 to accumulate--as it has in the previous six years of its history--the reminiscences of men and women of large affairs. Dr. Harlan B. Phillips, assistant director and office manager of the New York office, Dr. Louis M. Starr, part-time interviewer and editor, operated out of the New York office while Mr. Dean Albertson continued as the office representative in Washington, D.C. All work involved in transforming recorded tape into finished manuscripts to be submitted to the Special Collections Department was handled by the staff of the New York office.

1954-1955 was not without its serious difficulties, made doubly so by a pervasive unwillingness to face the financial facts of our situation. Owing to an increasing and large deficit the University authorities moved to so pare our operations as to avoid further deficit, and in March, 1955, of the then office staff, Miss Claudine Tillier, Miss Penelope Pappas and Mrs. Elisabeth Friedel were released, thus breaking that continuity and effectiveness which had been so responsible for such success as the office has had. Miss Tillier is now employed as a researcher for Time, Inc., Miss Pappas as secretary to Dean Warren of the Law School, and Mrs. Friedel has returned to California. These were very superior people, and their departure was most unwelcome, for under the decision reached in March, 1955, the office continued to involve itself in obligations without the trained personnel to

discharge them. In short, the steps taken in March, 1955, to reduce our expenditures were made without regard to the work of the office still to be done, even if no new tape was accumulated after March, 1955.

One other step reached in March, 1955, was the elimination of the Washington representative at the end of June, 1955.

Annual reports for the Oral History Research Office 1948-1955 show conclusively that the major effort, financial and otherwise, has been poured into the accumulation of tape to the exclusion of the other processes involved in the publication of our limited editions. We spent what funds we had on tape, and never set aside from our income sufficient amounts to see manuscripts through to their submission to the Special Collections Department. A detailed and rigid budget with a fixed volume of tape would have provided that measure of financial stability which this office has never enjoyed. As we pointed out in the annual report for 1953-1954:

> At the end of our last fiscal year (1952-1953) the office had actually transcribed 37,000 more pages than it had submitted in final form to the Special Collections Department. The constant rush of recorded tape placed such a heavy burden on the staff--itself limited by limited funds--that final typing went virtually ignored and threatened, if continued unattended, to innundate us all.***

As of October, 1953, a new system of page rate final typing was instituted and it has enabled the office at least to keep pace with the production of manuscripts from current recorded tape and

to reduce our backlog by 6,000 pages. In 21 months this office has turned out 25,745 pages of final typing and reduced the amount of final typing from the 37,000 pages noted above as the disparity between what had been submitted to the Special Collections Department and what had been transcribed into rough manuscript from recorded tape as of 1952-1953 to 31,000 pages.

We are now adding footnotes to another observation that we made in our report for 1953-1954:

> We now find that proof reading and indexing, two necessary functions in our publications of limited editions, lag behind because there are too few on our staff and too little coin in our coffers to increase its size.

At no time though the subject was raised time and again was any consideration given to the necessity of cutting our volume of tape to keep the total expenses involved for each hour of tape within the sums available. Consequently the office is heavily in debt to the University. That sum has now reached something in excess of $20,000 which somehow must be paid back to the University. That figure, however, does not reflect the amount of money needed to enable the office to discharge those obligations which it has already assumed in the name of the University prior to the writing of this report and which amounted to an additional $17,629.20 to final type, proof read and index the 31,000 pages still unaccounted for from our past efforts and $2,520 to transcribe the 210 hours of tape which has been stockpiled since March, 1955.

This problem will be discussed in greater detail hereafter under the heading "Exhibit III." It is sufficient to say at this point that the sum of $40,149.20 is needed to balance our books for all efforts, 1948—1955.

This is not a pretty picture, but it would not write otherwise. The health of this office, however, is not a hopeless one. Commercial work, not part of the original design of the office, has paid us handsomely and made some profit for the office which has been applied toward our total expenses. Some of this work will continue into 1955-1956; namely, that for the McGraw-Hill Publishing Company, who hope to publish a volume based, in part, on the material gathered for them by this office, the Book-of-the-Month Club, and the Samuel H. Kress Foundation. It is difficult to estimate the amount of work they will require, but whatever the volume may be, the price already fixed on a per hour of tape basis will more than cover the expense involved. Our anticipation is that we will do $6,000 worth of commercial work in 1955-1956.

The New York Foundation has seen sufficient merit in our accomplishments to embolden them to grant $10,000, not renewable, for one year's work to see whether our techniques can be applied to the field of medical history. This $10,000 should be treated separately in our bookkeeping and all work undertaken for this medical study must fall within the $10,000 granted. A budget has been prepared which fixes rigidly the amount of tape which can be

handled to keep all the processes involved, transcribing, editing and arranging, final typing, proof reading and indexing, within the sum granted, but the budget has not as yet been approved.

The Carnegie Corporation has also examined our premises, investigated our techniques, and seen something of the result in memoir form. Their representative was favorably impressed with what he saw and heard. A petition requesting favorable action by the Corporation's Trustees will be presented for their action at their first meeting in September, 1955. The sum requested is $75,000 for five years, or $15,000 a year. This sum, too, if favorably acted upon, should be treated separately in our bookkeeping. A budget will be prepared which, as in the case of the New York Foundation grant, will be based on a fixed volume of tape, and when it is ready, it too will be submitted for approval.

The Bancroft grant, under which the office receives annually the sum of $9,000, will be used solely to gradually liquidate our past obligations still hanging over us, and to pay back to the University our deficit. For a five year period the annual grant from the Bancroft Fund will amount to $45,000, of which $20,000 will be paid back to the University and $20,149.20 will be used to process the backlog material, 1948-1955.

Only by rigidly adhering to a budget in the future can the office hope to escape severe censure for its past actions and insure its ultimate financial stability.

1954-1955 Summarized

The work accomplished by the Oral History Research Office during 1954-1955 is presented in some detail in the six exhibits which follow.

Exhibit I

This exhibit presents statistics which show the work done each year in the life of the office. The number of people interviewed remained virtually the same as the number for 1953-1954. The number of interviews showed some decline over 1953-1954, but the amount of tape increased. The two hour interview at one sitting has become the norm. However, 585½ hours of tape was far too much for the amount of money on hand to sustain all the office procedures for each hour of tape, and repeated efforts to change this policy of accumulating tape at the expense of the rest of the work met with no success. The number of pages of manuscript transcribed was reduced to 7,522 pages from last year's 12,840, but this number is misleading. Our staff of four transcribers was reduced to one transcriber in March, 1955, and not all tape recorded in 1954-1955 has been transcribed. 210 hours of tape are present in the office awaiting transcription having been stockpiled since March, 1955. The decision to stockpile tapes again was made over the considered objections of the staff who thought it wiser to concentrate on winding up past obligations than to create new ones, and, this more especially, when the office possessed neither the financial means nor the human skills after March, 1955. To transcribe this 210

hours of tape, on a $12 per hour of tape transcribed basis, will cost the office $2,520. The number of memoirs submitted to the Special Collections Department declined to 21 from last year's 34, but the number of pages submitted doubled, rising from 6,782 in 1953-1954 to 13,526 in 1954-1955. Expenditures remained virtually the same as last year.

Exhibit II

This exhibit presents a list of individuals who have been interviewed during the year, the area of public life in which their careers have been most significant, and the extent of the memoir secured to the present time. The table was designed to provide detailed information to supplement the statistics for 1954-1955 in Exhibit I.

Exhibit III

This exhibit presents the amount of final typing accomplished during the year, the first full year of our operation under the $.40 per page rate system. The exhibit shows the work done each month and the costs involved. The typists who do our final typing are not salaried members of our staff. The only final typist ever employed as such by the office final typed 4,450 pages one year for $2,400. For that amount of money under our new system 6,000 pages are final-typed. Straight final typing from 9-5 day in and day out is at best a wearing experience for anyone but the unimaginative. Because of our experience, and because we had so much final typing to do we sought in October, 1953, and

received permission to allow our final typists to set their own time, for their earning power is solely in their skills. We have shown that we can get more work done for a cost which is considerably lower than what we would have to pay out to salaried typists.

Much final typing remains to be done for our past efforts. Subtracting the total number of pages we have submitted to the Special Collections Department, 40,914, from the total number of pages transcribed from tape recordings into manuscript form, 77,657, leaves 36,743 pages still to be accounted for. When 4,830 pages--based on an average 23 pages per hour of tape for the 210 hours of tape still to be transcribed--is added to this last figure the total number of pages to be final typed, proof read and indexed is 41,753. Of this, it is safe to say that 10,000 pages, for whatever reason, will not be returned to this office for final typing. If this estimate is subtracted the amount of final typing to be done by the office to complete the obligations already assumed by the office is 31,573 pages at a cost to the office of $12,629.20. Proof reading and indexing will add another $5,000 to the total cost of winding up our affairs, 1948-1955, thus making the total $17,629.20. The short of it is that our policy determinations were at no time related to what was involved when we tape recorded a one hour interview. This hang over cost could have been avoided had there been disposition to face the full financial commitment when an obligation was assumed. The absence of proper planning and of adhering to the rigid requirments of a budget

based upon proper planning would have prevented this dreary commentary.

Exhibit IV

This exhibit presents the men whose interviews have been completely processed, final typed, proof read, indexed and submitted to the Special Collections Department during 1954-1955 along with the subject field of the memoir and its length. The classification represents the current availability of a memoir for use by scholars. Those listed as "open" may be used immediately by a scholar with proper credentials. Those listed as "closed" may not be used by anyone in any way at this time.

Exhibit V

This exhibit presents the year's expenditures, both by object and by month. In addition to these sums, work has accumulated for past efforts to such an extent that there should be included here financial commitments to transcribe 210 hours of tape currently in the office and the 31,573 pages of final typing yet to be done. The amount of funds needed to transcribe the 210 hours of tape is $2,520, and the amount to final type the 31,573 pages is $17,629.20, making the total amount committed for past work in addition to that already spent to be $20,149.20.

Exhibit VI

This exhibit presents the income received or to be received for efforts expended in 1954-1955. It shows a deficit of $1,050.00

EXHIBIT I

COMPARATIVE STATISTICS 1948-1955

	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	1954-55	Total
Men Interviewed	21	82	50	48	64	66	45	376
Interviews[1]	105	263	323	483	443	327	283	2,227
Hours Interview Recorded	145	327	444	600	882	516½	585½	3,500
Pages Manuscript[2]	2,858	7,423	12,743	15,645	18,590	12,840	7,522	77,621
Memoirs Submitted[3]	7	35	35	14	17	34	21	163
Pages Submitted	648	3,026	9,116	2,817	5,039	6,742	13,526	40,914
Expenditures	3,715.31[4]	15,023.84	26,081.66	30,123.52	35,209.69	30,864.08	31,050.00	172,068.10

1 Single recording sessions lasting two hours or less
2 Total number of pages transcribed from recorded tapes
3 Series of interviews with individual completed, manuscript edited, processed, and placed in Archives of the Library
4 Nine and one-half months operation

EXHIBIT II

WORK IN PROGRESS, 1954-1955

During the year 1954-1955, 45 men were interviewed, a total of 585½ hours of tape was accumulated, from which 7,522 pages of manuscript was transcribed. Not all tape accumulated during the year was transcribed, but the tape involved interviews with the following men in the fields listed below:

Agriculture:

Herbert Parisius, Robert Shields, M.L. Wilson.

Business:

Frank Abrams (Standard Oil), Charles Edison (Edison Enterprises, Inc.), Robert Haas, (Book-of-the-Month Club), Carl Henrickson (Frozen Foods), McGrew-Hill Publishing Company, Maxwell Sackheim (Book-of-the-Month Club), Harry Scherman (Book-of-the-Month Club), Alfred P. Sloan Jr. (Ford), Harry Starr (Lucius Littauer Foundation), Gerard Swope (General Electric), Weyerhaeuser Timber Company.

Diplomacy:

Spruille Braden, Nelson T. Johnson.

Finance:

Daniel W. Bell.

History:

Frank M. Anderson, Solon J. Buck, Guy Stanton Ford, Waldo G. Leland (American Historical Association), Claude Bowers, Charles Pinkerton (Civil War).

Journalism:

Carol Reese, Joseph Pulitzer Jr.

Labor:

John Carmody, Aldino Felicani, John P. Frey, Gardner Jackson, Frances Perkins.

EXHIBIT II (cont'd)

Law:

Thomas I. Emerson, Judge Charles Fahy, Justice Felix Frankfurter, Philip Jessup, Telford Taylor, Judge Charles E. Wyzanski Jr.

Medicine:

Dr. Dana Atchley, Dr. Abraham Flexner.

Publishing:

Ben W. Huebsch, Alfred A. Knopf.

Social Work and Religion:

The McGregor Fund, Reinhold Niebuhr.

EXHIBIT III

FINAL TYPING

Month	Name	Pages		Cost	
July	Chester Davis	175		70.00	
	Rudolph Evans	261		104.40	
	McGraw-Hill	756		302.40	
	Marvin Jones	100	(1292)	40.00	(516.20)
August	James M. Barker	44		17.60	
	Chester Davis	350		140.00	
	McGraw-Hill	157		62.80	
	Marvin Jones	500		200.00	
	William A. Prendergast	16		6.40	
	Charles E. Wyzanski	72	(1139)	28.80	(455.60)
September	Sidney Alderman	140		56.00	
	Alger B. Chapman	74		29.60	
	Chester Davis	39		15.60	
	Robert H. Jackson	100		40.00	
	James D. LeCron	190		76.00	
	George McAneny	97		38.80	
	Nelson Rockefeller	206		82.80	
	Charles E. Wyzanski	79	(825)	31.60	(330.20)
October	Samuel Bledsoe	331		132.40	
	Robert H. Jackson	436		174.40	
	McGraw-Hill	29		11.60	
	Nelson Rockefeller	607	(1402)	242.80	(561.20)
November	Samuel Bledsoe	298		119.20	
	Robert H. Jackson	300		120.00	
	Marvin Jones	712		284.80	
	Nelson Rockefeller	44		17.60	
	James T. Williams	100	(1454)	40.00	(581.60)
December	Samuel Bledsoe	99		39.60	
	Robert H. Jackson	212		84.80	
	Philip Jessup	40		16.00	
	Marvin Jones	389		155.60	
	Carl Hamilton	201		80.40	
	Telford Taylor	165		66.00	
	James T. Williams	351	(1557)	140.40	(622.80)

EXHIBIT III (cont'd)

Month	Name	Pages		Cost	
January	Bernard Gladieux	200		80.00	
	Carl Hamilton	547		218.80	
	Robert H. Jackson	461		184.40	
	Philip Jessup	81		32.40	
	O.C. Stine	150		60.00	
	Telford Taylor	6	(1554)	2.40	(621.60)
February	Roger Baldwin	649		259.60	
	Walter Gellhorn	347		138.80	
	Bernard Gladieux	551		220.40	
	Abraham Flexner	23		9.20	
	Robert H. Jackson	91		36.40	
	Alice R. Longworth	41		16.40	
	Mrs. Theodore Robinson	35	(1737)	14.00	(694.80)
March	Dana Atchley	12		4.80	
	Walter Gellhorn	243		97.20	
	McGraw-Hill	79		31.60	
	Frances Perkins	343		137.20	
	Louis Pfeiffer	17		6.80	
	O.C. Stine	100	(794)	40.00	(457.60)
April	Roger Baldwin	144		57.60	
	John W. Davis	20		8.00	
	Frances Perkins	700		280.00	
	O.C. Stine	100		40.00	
	Weyerhaeuser	74	(1038)	29.60	(415.20)
May	Roger Baldwin	23		9.20	
	Mr. & Mrs. W. Sheffield Cowles: Mrs. Joseph Alsop	30		12.00	
	John W. Davis	148		59.20	
	F. Trubee Davison	7		2.80	
	Frances Perkins	509		203.60	
	Weyerhaeuser	73	(790)	29.20	(316.00)
June	Benedum-Trees	372		148.80	
	Mr. & Mrs. W. Sheffield Cowles: Mrs. Joseph Alsop	88		35.20	
	Felix Frankfurter	239-		95.60	
	Frances Perkins	902	(1601)	360.80	(640.40)
	Totals:	Pages 15,184		Costs $6073.60	

EXHIBIT IV

SUBMITTED MEMOIRS

Name	Field	MS Pages	Classification
Sidney A. Alderman	Legal	1817	Closed
Roger N. Baldwin	Civil liberties	834	Closed
James M. Barker	Business	380	Closed
Samuel B. Bledsoe	Agriculture	700	Open
Waldo Chamberlin	United Nations	114	Closed
Chester C. Davis	Agriculture	547	Closed
John W. Davis	Legal	172	Open
Rudolph M. Evans	Agriculture	265	Closed
Guy S. Fry	Gregg shorthand	46	Open
Walter Gellhorn	Legal	590	Closed
Robert H. Jackson	Legal	1672	Closed
Marvin Jones	Agriculture	1814	Closed
John H. Lathrop	Missionary	336	Open
James D. LeCron	Agriculture	181	Closed
Alice R. Longworth	Roosevelt women	41	Closed
George McAneny	New York City	102	Open
McGraw-Hill	Tech. publishing	1482	Closed
William A. Prendergast	New York City	1258	Open
Louis Pfeiffer	Gregg shorthand	17	Open
Mrs. Theodore Roosevelt	Roosevelt women	35	Closed
J. David Stern	Journalism	113	Open
	Total pages submitted	13,526	

EXHIBIT V

EXPENDITURES STATEMENT

1954-1955

BY OBJECT

Salaries	20,255.93
3 Interviewers 1 Secretary 3 Transcribers	
Equipment	-------
Electrical - recorders and accessories	
Supplies	705.10
Paper and Office	
Transportation	1,201.99
To secure interviews	
Expenses	7,515.96
Telephone Postage Equipment repairs Final typing	
Total	31,050.00

BY MONTH

July	2,506.05
August	2,353.53
September	3,028.49
October	2,937.55
November	2,808.40
December	3,245.37
January	3,077.54
February	2,912.03
March	2,225.07
April	2,007.56
May	1,670.75
June	2,198.65
Total	31,050.00

EXHIBIT VI

INCOME 1954-1955

Accounts Received

4,740.00	- McGraw-Hill Publishing Company
10,000.00	- Old Dominion Fund
9,000.00	- Bancroft Fund
1,500.00	- Transferred from Ford Account
1,000.00	- Transferred from Weyerhaeuser Account (see letter)
114.75	- McGregor Fund
15.00	- American Society of Architectural Historians
25.00	- School of Library Service
100.00	- Frank Ernest Hill, American Heritage
150.00	- American Heritage for radio material
88.00	- Mrs. Howell, Gregg Shorthand

Accounts Receivable

100.00	- For secretarial work re radio material used by American Heritage
350.00	- Albert D. Lasker piece, American Heritage
2,250.00	- Book-of-the-Month Club
$29,432.75	- Total income 1954-1955

Expenditures 1954-1955	- $31,050.00
Income 1954-1955	- 29,432.75
Deficit 1954-1955	1,050.00

SCHOOL OF LIBRARY SERVICE

REPORT OF THE LIBRARIAN

1954/1955

CONTENTS

Report.....1 - 4

Statistics of Microfilm..... 1a

Circulation (1)..... 5

Circulation (2)..... 6

Inter- and Intra-library Loan..... 7

Periodicals..... 8

Bookstock..... 9

Staff List..... 10

ANNUAL REPORT, 1954/55
SLS Library

The Library Service Library has no staff members who have either statistical or literary tendencies, so annual reports from this department tend to be brief and not very informative. The scholastic year of 1954/55 has been full of work. Some improvements and other changes have taken place. But they can be summed up in a very few words and the attached statistics, which give the staff a satisfied feeling. The most important development has been the inauguration of the Graphic Arts Collection. During the summer of 1954 a great deal of shifting was done in the stacks of tier twelve to make room for this collection. The books have come through slowly, now amounting, at a guess, to around 3,500 volumes. Catalog cards have come even more slowly, making for the only real difficulty we have had after routines were established. We are now in process of labeling the many pamphlet volumes, and hope in September 1955 to shift the books and begin making dummies to indicate oversize shelving.

The moving of the college catalogs to the back of the center section of tier twelve stacks has caused a little more leg work, but not a great deal. We spend still a good deal of time servicing the catalogs. The number of telephone requests is, we think, increasing.

The microfilm transfer, started in 1953 and completed early in 1954, seems so far back that we cannot remember when we did not have this problem to handle. It seems to be going along to the general satisfaction of patrons, though there are occasional difficulties as there

SLS Microfilm Statistics
1954/1955

CIRCULATION

	No. of users	No. of reels
July	100	798
Aug.	195	597
Sept.	132	267
Oct.	263	499
Nov.	278	629
Dec.	259	648
Jan.	234	487
Feb.	284	771
March	292	780
April	282	638
May	257	479
June	177	326
Total	2653	6969
1953/54	-	1480

No. of machines:

Microfilm	4
Microprint	1
Microcard	1

STOCK

	Titles		Reels
P (Completed films)	1017		2235
PC (Columbia dissertations)	1076		1076
PN (Incomplete films)	68		3645
PP (STC)	1		607
PR (Microsheets)	2		7
PA (Microprints)	2		30
Microcards	77		-
Uncatalogued films	241	(approx.)	377
Total	2484		7977

will always be in handling this material. The figures of increase in use speak for themselves. We hope that two additional machines will arrive soon, to take care of the all-too-frequent occasions this year when readers who should have been served were turned away. Re-arrangement which will require some re-wiring will have to be done to take care of a load which was not predicted when the machines were moved. The mimeographed give-away sheets on the location of the New York Times and Tribune, on film and paper, have been a help to patrons. Cataloging of the non-serial films is progressing. There is almost no cataloging being done of serials on film, except for one big order of labor papers. A stumbling block in our service is the lack of information in SLS of films on order. There seems to be no way in which we can be informed of outstanding orders.

Our library service book collection would seem to take third place in our regard, but we hope that it has not been neglected in favor of our newer toys. The fact that totals on the attached book stock sheet are not much higher than they were last year shows that our policy of weeding and discarding is balancing the physical growth to some extent. The new curriculum will undoubtedly cause some changes, but has not yet affected us greatly. There will be a greater expenditure for children's books if the courses are developed and registration increased as planned.

This year we have duplicated orders for more periodicals, to take care of faculty and staff routing, the requests of more and more faculty to borrow recent issues, and the difficulties of getting along

when material is at the bindery. In the long run duplication would seem to be cheaper than spending so much staff time trying to find needed material, as well as infinitely more satisfactory to the borrower. We are happy with our check file and claiming system, and have had more new titles cataloged than in recent years. Staff routing has apparently not been satisfactory, and we are going to try to improve the situation. The only real solution, however, is the cooperation of every member of the Columbia Libraries staff.

The Children's Historical Collection had grown very little, but the cataloging of it slowly but surely proceeds. We have separated the duplicate shelf lists and have a chronological index, by decade, to the date of publication. The publicity resulting from the issue of Library Columns and the exhibit on the third floor will, we hope, result in a steady flow of gifts.

Inventory was begun at Easter, but is proceeding much too slowly because of the pressure of other work. We hope to complete checking the D collection during August-September 1955.

The staff of the SLS Library has remained permanent for most of the year, after a difficult period last summer, and so far as we know all the full time employees will be here next year. We are almost afraid to make such a statement, and are busily knocking on wood, for each full-time member of the staff now has his own responsibilities which he fulfills to our complete satisfaction. One problem which the Libraries should face is that of hours. The thirty-five hour week should certainly be instituted; or, as an alternative for the readers services

staffs who work odd hours, schedules should be arranged to pay such workers for ten minutes before and after library hours. This is particularly true on the sixth floor, where each member of this staff suffers a penalty of a minimum of from fifteen to twenty minutes a day because he must allow the maximum time for those frustrating elevators if he is to be de-hatted and de-coated and ready to go on duty at the desk on the hour in the morning, at noon, after tea, at night. The regular staff do not complain, but they could justly do so. That they work hard is proved by our steady increase in work done, with no additional manpower added to the staff.

There are some things we have not done that we wish we had done, and vice versa, and there is no intention in our minds of sitting down during 1955/56 and contemplating our virtues. We are just reciting the more pleasant facts for the record.

Respectfully submitted,

Darthula Wilcox,
Librarian
School of Library Service

SLS Circulation Statistics
1954/1955

Month	USE IN BUILDING: RESERVE: Books Signed	USE IN BUILDING: RESERVE: Books Shelving	USE IN BUILDING: RESERVE: Coll. Cat. Signed	USE IN BUILDING: RESERVE: Coll. Cat. Shelving	USE IN BUILDING: NON-RESERVE: Shelving	CIRCULATION: Reserve	CIRCULATION: Non-reserve	CIRCULATION: Rental Res.	CIRCULATION: Microfilm	CIRCULATION: Total
July	6498	1150	818	519	1490	1350	1621	79	798	14083
Aug.	2826	486	411	452	1328	578	843	31	597	7031
Sept.	1408	158	335	152	518	152	360	11	267	3341
Oct.	4813	443	397	325	1290	528	1123	68	499	9486
Nov.	5127	796	396	490	1934	428	1182	46	629	9028
Dec.	1540	555	585	791	1264	279	925	45	648	6828
Jan.	2266	775	891	823	1097	283	574	65	487	7261
Feb.	3514	464	1101	989	1322	358	999	54	771	9572
March	3005	944	1048	1183	2472	317	1496	44	780	11289
April	2449	765	727	995	1911	269	1200	13	688	9017
May	2649	374	668	516	1924	273	757	50	479	7680
June	29	535	487	619	898	30	196	-	326	3120
Total	35724	7424	7854	7614	17448	4825	10974	504	6969	97336
1953/54	32386	4766	7690	6676	17093	5989	10457	460	1480	86997

Grand total: 1953/54 86997
1954/55 97336

CIRCULATION

MONTHLY STATISTICS

COLUMBIA UNIVERSITY LIBRARIES

LIBRARY SLS

DATE: July 1954/June 1955

	I. USE IN LIBRARY				II CIRCULATION			
	A. Reserve		B. Non-reserve		A. Reserve		B. Non-reserve	
Units	1.Signed	2.Shelving	1.Signed	2.Shelving				
Books	33724	7424		17448	4825		10974	
Unbound Periodic								
Vertical File								
Graphic Materials								
Micro-film	6969							
Phonograph Records								
Catalogs	7854	7614						
Rental Reserve								
	49051	15038		17448	4825		10974	
Sub Total			49051	32486			15799	
Grand TOTAL							97336	

R36(1154)M

III. INTER & INTRA LIBRARY LOANS		
A.	Interlib. loan service	262-311
B.	Local inter. loan service	29-48
C.	Intralib. loan service	6
D.	Photo service	215
E.	Technical service	918
TOTAL		1498

Attendance Total door count	
Attendance Average spot check	371
Hours open during month	336 9.0
Receipts for rental reserves	$178.05

For notes and comments use additional sheet

School of Library Service

1954/1955

Annual Statistical Report
Inter-and Intra-Library Loans

Month	Inter-lib. Loan	Local Inter-lib. Loan	Intra-lib. Loan	Photo-graphic	Technical Service	Total
July	30	5	-	5	39	77
Aug.	17	4	-	4	147	172
Sept.	25	3	4	7	41	80
Oct.	22	2	2	6	50	82
Nov.	18	3	-	10	72	103
Dec.	28	17	-	3	100	148
Jan.	24	3	-	14	150	191
Feb.	31	3	-	1	69	104
March	48	1	-	76	106	231
April	24	3	-	21	40	88
May	23	2	-	65	49	139
June	21	4	-	3	55	83
Total	311	48	6	215	918	1498
1953/54	193	43	17	41	668	962

Grand total: 1954 962
1955 1498

School of Library Service

Periodicals
1954/1955

Month	Added	Routed to Faculty	Routed to Staff	Coll. Cat. Added
July	1266	37	91	319
Aug.	652	33	61	163
Sept.	813	43	56	105
Oct.	841	41	60	145
Nov.	982	43	83	206
Dec.	915	51	73	361
Jan.	924	46	85	219
Feb.	896	32	73	223
March	1184	45	99	278
April	1036	40	87	213
May	959	23	67	245
June	1089	4	96	248
Total	11557	436	931	2750
1953/54	9086	357	707	2352

Grand total: 1954 11438
1955 14287

School of Library Service Library

BOOKSTOCK as of June 30, 1955

CLASS	SUBJECT	TITLES	VOLUMES
000	Bibliography	4166	8661
020	Library science-theory	2269	7126
021-024	Library science-general	1135	1745
025	Administration of libraries	1787	3461
026	Special libraries	473	947
027	Public & college libraries	3817	11830
028-029	Reading & library methods	1590	2686
030-090		404	685
100		210	291
200		38	52
300 except 370		933	2041
370	Education	2765	5786
400		122	158
500		146	223
600		1190	1919
700		161	268
800		541	747
900 & B		648	1052
Fiction and series		356	715
Sutliffe-Shaver		340	442
LS	Reference room	1664	7229
Juvenile		4804	8375
Children's Historical (estimated)		5000	5000
Total		34563	68429
Total bookstock: June 30, 1954		34197	67140
June 30, 1953		34247	69444

Staff List
1954/55

Professional	
Darthula Wilcox	July 1954-
Gertrude Halpern	July 1954-August 1954
Wei-ta Pons	September 1954-
Desk Assistants	
Dorothe Ruchti	July 1954-
Joseph Cucinelli	July 1954-
Margaret Forstner	July 1954-
James F. McKay	August 1954-June 1955
Frank Fasick	July 1954-October 1954
Pat L. Rawlins	July 1954-September 1955
Pages	
Leon S. Graubard	April 1955-June 1955
Emil Bond	February 1955-June 1955
Philip Cohen	September 1955-April 1955
Peter Bronson	October 1954-February 1955
Don Judd	July 1954-October 1954
Gerald Bauer	July 1954-October 1954

Unless otherwise noted, the employee worked the full year and (or) is still on the payroll as of July 1, 1955.

EXHIBITIONS
September, 1954 - May, 1955.

A Auguste Bartholdi - Exhibition commemorating the 120th anniversary of the birth (2 August 1834) and the 50th anniversary of the death (5 October 1904) of Auguste Bartholdi, French sculptor of the "Statue of Liberty".
September 13 - October 18, 1954.

B French Universities and Their Pursuit of Freedom - An exhibit of original documents, prints, books, etc., depicting the rise and development of the universities in relation to the theme.
October 18 - December 10, 1954.

C Russian Theatrical Exhibit, commemorating the 50th anniversary of the death of Chekhov.
December 21, 1954 - February 15, 1955.

D Hand Bookbinding Processes by the Guild of Book Workers.
December 1 - 17, 1954.

E Unique Americana Acquired through the Bancroft Endowment.
December 27 - 30, 1954.

F An Exhibition in Honor of the 80th Birthday of Albert Schweitzer 14 January 1955.
January 14 - February 1, 1955.

G Engel Gifts - Mr. and Mrs. Solton Engel (1916 C) recently gave funds for the redecoration and improvement of the Butler Library exhibition cases. A section of these cases was used to display some of the extraordinary books and manuscripts which the Engels have presented to the Columbia Libraries over the years.
February 21 - April 2, 1955.

H Leaves of Grass - An exhibition celebrating the centennial of the publication of Walt Whitman's Leaves of Grass, 1855, including the first edition of Leaves of Grass, subsequent editions during the author's lifetime, and other fine editions of the book from the Columbia collections.
February 21 - April 2, 1955.

I Johnson's Dictionary - An exhibition in honor of the bicentennial of Samuel Johnson's A Dictionary of the English Language, which was published in London on April 15, 1755. In addition to early editions of the Dictionary and associated Johnsonian items, there is on show from Columbia's collections a series of early dictionaries of the English language which preceded Johnson's monumental work.
April 15 - June 18, 1955.

J 65 years of Inter American Cooperation.
April 26 - May 6, 1955.

K The Evolution of the American Paper Back.
April 15 - (extended) June 13

Exhibitions in preparation at the moment:
Children's Books
Marco Polo & travel to the Orient
Bartlett's "Quotations"

Manuscripts listed and arranged
July 1, 1954 - May 1, 1955

AB General manuscript collection 262

AB Berlioz..... 32

AB U.S. Civil War 6

AB Richard Yates..... 24

AB John Adams..... 17

AB Lynch & Aymer Business Corres.....2298

AB Dickinson Business Records..... 40 vols

AB Typographic..... 383

AB Slavery Documents..... 26

AB Park Benjamin..... 31

AB Prendergast..... 204

AB Hitchcock..... 437 (not finished)

+ RE Conway .....3277 @.11
(cards prepared; collection previously arranged)

AB Lord, W. W. 60

AB Santayana..... 100

AB Statue of Liberty, Electrification..... 150

AB Bryant, William Clements..... 105

AB D. E. Smith..... 6

+ RE Gouverneur Morris .....1371 @ .20

— L-W Thomas S. Jones Corres. 1692

AB Sydney Howard Gay .....1096(not finished)

Total .....11,617 @ .30

AB - 1/3 = 600 = 6969 @ 1500.00 @ .21
L-W - 1/3 = 600 = 1692 @ 1002.00 @ .60
RE - = 600 = 4648 @ 720.00 @ .16
@ 3222.00

ANNUAL REPORT 1954 - 1955

Purchases
$250. or more

Fund 400 Bancroft

MacDowell Edward. 24 autograph letters of Edward MacDowell (one of which is unsigned), mainly of the period 1900-1902.
$350.00 (May).

Fund 4-293 Special Collections-Bancroft

Kenton, Edna. Edna Kenton correspondence from Joseph A. Altsheller, Djuna Barnes, Witter Bynner, George Cram Cook, Floyd Dell, Theodore Dreiser, etc.
$250.00 (July).

McGarrahan, William. Collection of pamphlets and one book disclosing the viewpoints on both sides of the lawsuits involving this claim of Gomez based on Mexican times in California and dragging on until about 1890.
$300.00 (July).

Tornell Y Mendivil, Jose Maria. Tejas Los Estados-Unidos de America...su Relaciones Con La Republica Mexicana, Cumplido, Medico, 1837.
$250.00 (August).

Vaughn, W. R. Union Pacific Railroad Business Hand Book and Emigrants' Guide from Omaha to Salt Lake and Corinne, Utah, Council Bluffs, Iowa, 1871.
$300.00 (July).

Fund 482 Smith

Arithmetica, Geometria, Optica. Manuscript of 52 ruled vellum leaves, early 14th century.
$700.00 (November).

Fund 497 Lodge

Martial. Epigrammata (Rome, Georg Lauer, ca. 1470). 1st ed.?
$500.00 (May).

(?) Fund 351 - General and Border Line Books

Alfred Jeanroy Papers. Alfred Jeanroy (1859-1953) was Professor of Romance Literature and Philology at the Sorbonne. Collection of his working materials contained in about 200 boxes, notebooks and bundles.
$400.00 (February).

No important purchases $250. or over in
September
October
December
January
March
April
June

REFERENCE LETTERS WRITTEN DURING 1954-1955 - 358